



ACTIVITY REPORT



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I- GENERAL INFORMATION

A- Mission and Vision

M MISSION

To contribute to the culture and music of the country by raising contemporary individuals and academicians who are self-educated in the field of music and culture in line with education, research and socio-cultural expectations and who will have a voice in the original and universal field.

It is aimed to raise conscious young people who are open to the West, who know Turkish Folk and Turkish Art Music, who are primarily a man of art and culture as well as a performer.

To train artists and music teachers who have a good command of past culture and art, who are ready to create the art of the future, who know the West, and who have broad artistic horizons

Our archives are full of artifacts and documents that have not yet seen the light of day. With the program we have prepared, it is planned to create a foundation for our students who will be interested in research. In other words, to train researchers who will serve Turkish Music.

In addition, to study and examine the music and rich culture of the region in scientific environments, to live and keep it alive and to protect it with the archive studies we have already started.

VISION

To make a name for itself as a Conservatory providing high quality education at national and international level.

To contribute scientifically to the universal dimension of music

To assume a guiding role both in its region and across the country with its activities.

To follow contemporary science and technology closely

To train art and culture people who have self-confidence and social responsibility, respect ethical values, think freely, know their culture and history and develop value judgments accordingly, are knowledgeable, qualified, contemporary, specialized in their fields, seek perfection, highly motivated, open to development and change, compatible and remarkable.

B. Authorities, Duties and Responsibilities

No. 2547 Higher Education Law and the regulations issued in accordance with this law, the university senate, the university board of directors, the conservatory board and the conservatory board of directors to implement the decisions of the university senate, the university board of directors, the conservatory board and the conservatory board of directors on time and in a timely

manner, using all the opportunities we can use to plan and implement the best education and training of our students in the best way to ensure the best education and training of our students to continue their education and training by adhering to the authority, duty and responsibility.

C. Information on the Administration

Our building is located in the top block of the Faculty of Veterinary Medicine. There are 11 offices, 1 warehouse and staff WCs on the upper floor of our two-storey building. On the lower floor, there are 4 classrooms where collective lessons are held (20 people each), 4 offices, 8 individual instrument rooms, 1 photocopy room, 1 Library with 1504 books, 1 warehouse, 1 lecture hall for 80 people and student WCs.

1Physical Structure

Education Areas Classrooms

Education Area	Quantity	Capacity
Amplifier	1	80
Classroom	4	20
Instrument Study Room	8	4
Library	1	4

Canteen, Cafeteria, Recreation Hall and Dormitory Area

	Number	Area(m²)
Recreation Hall	1	40
Total	1	40

Academic Staff Service Areas

	Quantity	m²	Number (Person)
Bureau	13	300	13
Total	13	300	13

Administrative Staff Service Areas

	Quantity	Area (m²)	Number of Users
Bureau	4	100	4
Total	4	100	4

Warehouse Areas

	Quantity	m²
Number of Warehouses	1	35

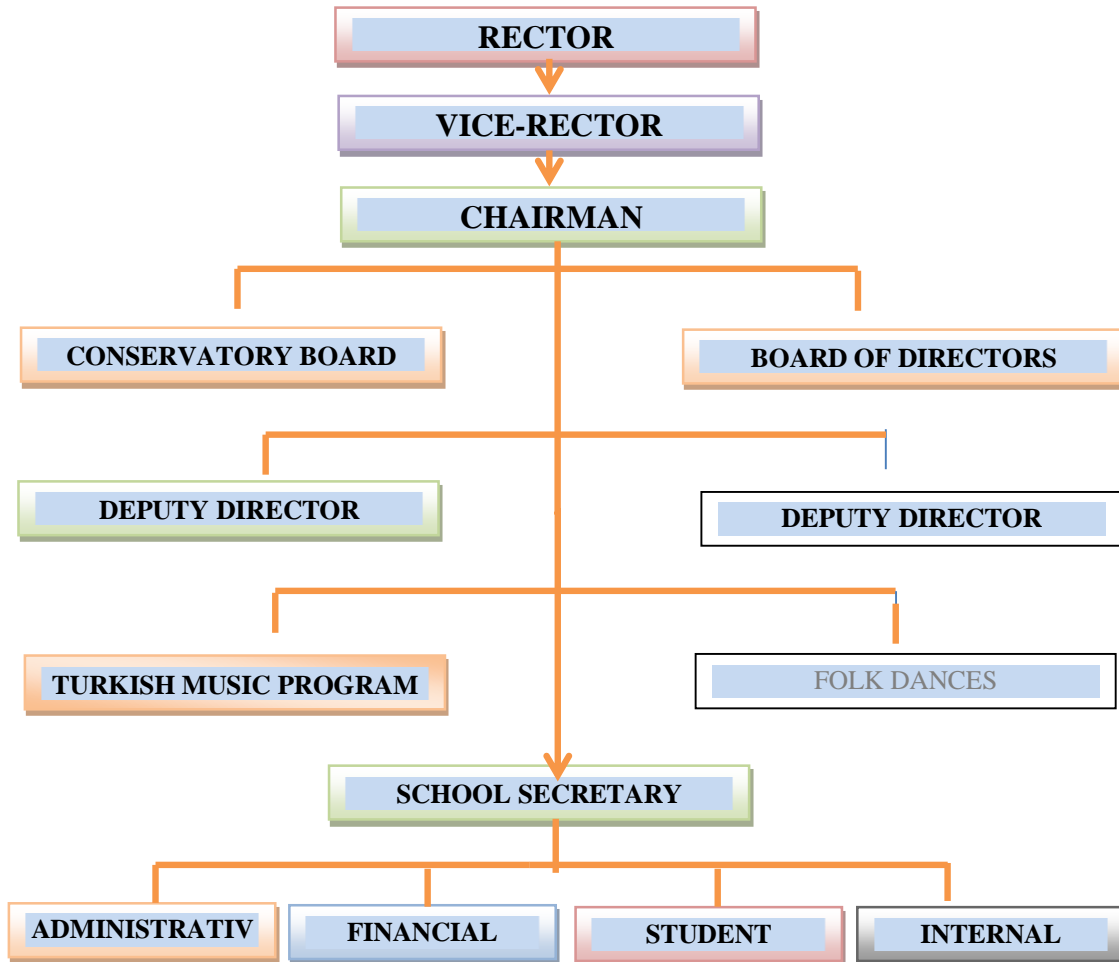
Archive Areas

	Quantity	m²
Number of Archives	1	3

Number of Vehicles in 2024

Movable Name	Number
Bicycles	1

2 Organization Structure



3. Technology and Information Infrastructure

Electronic Document Management System (**EBYS**), Student Affairs Automation (**OBS**), Personnel Information System (**PBS**), and also the automation Identity Management System (**KYS**) (**KBS - MYS**) which started to be used in our university since 2013 and for foreign contracted personnel and hourly paid lecturers Social Security Institution automation is actively used for **Retirement Benefits** and **e-declaration** services. **FINALE** Note Writing Program for our students' note writing lessons. All students, academic and administrative staff were provided with e-mail addresses. Our official Turkish-English website, which was prepared in the criteria of our university, is one of the most visited sites of our university and all information about our conservatory is shared with the public on the site. In addition, our Conservatory has a camera system as security measures.

Software and Management Information

Software / Management	Intended Use	Using Unit
EBYS	Correspondence	All Staff
OBS	Student Affairs	Related Staff - Students
PBS	Personnel Information	Personnel Unit
KBS - MYS	Public Expenditure and Accounting	Financial Affairs
Pension Contributions -	SSI Transactions	Financial Affairs
Course Fees Automation	Course Fees	Academic Staff , Related Staff
KAYSIS	Public Management System	Administrative Affairs
YÖKSİS	Higher Education Information System	Related Personnel
FINALE	Education, Training	Academic Staff - Students

Number of Computers

Type	Administrative Purpose	For educational purposes
Number of Desktop Computers	26	
Printer	4	

Other Technological Equipment

Type	Administrative Purpose (Pieces)	For Educational Purposes (Pieces)	Research Purposes (Pieces)
Projection		4	
Smart Board		3	
Photocopy machine	2		
Browsers		1	
Video Camera		1	

Library Collection

Number of Books (Number)	1504
Number of Music CDs (Number)	200

4. Human Resources

Number of Personnel

Staff Title	Number (Year 2024)
Academic Staff	13
Administrative Staff	5
TOTAL	18

Number of Academic Staff

Academic Staff					
	According to the Occupancy Rate of Positions			According to the Employment Type of Positions	
	Hail	Empty	Total	Full Time	Part Time
Professor	1		1	1 Foreign Nationality	
Associate Professor	2		2	2	
Prof. Dr. Faculty Member	2		2	2	
Instructor	7		7	7	
Research Assist.	1		1	1	

Hourly Paid Teaching Assist.					5
Total	13		13	13	18

Number of Foreign Academic Staff

Foreign Academic Staff		
Title	Country of Origin	Department
Professor	Georgia	Basic Sciences
Total	1	1

Distribution of Academic Staff by Age

Distribution of Academic Staff by Age						
	Age 21-25	26-30 Years	31-35 Years	36-40 Years	41-50 Years	51- Above
Number of People		1		4	3	4
Percentage						

Administrative Staff

STAFF UNIT	TITLE	ACTUAL DUTY STATION
STATE CONSERVATORY	SCHOOL SECRETARY	STATE CONSERVATORY
STATE CONSERVATORY	COMPUTER OPERATOR	STATE CONSERVATORY
STATE CONSERVATORY	COMPUTER OPERATOR	HEALTH, CULTURE AND SPORTS DEPARTMENT
DEPARTMENT OF INFORMATION PROCESSING	COMPUTER OPERATOR	STATE CONSERVATORY
INSTITUTE OF SCIENCE	COMPUTER OPERATOR	STATE CONSERVATORY
STUDENT AFFAIRS DEPARTMENT	COMPUTER OPERATOR	STATE CONSERVATORY

Of the 3 administrative staff, 1 is working in another unit. There are 3 staff members who work in other departments but actually work at the Conservatory.

Education Status of Administrative Staff

Education Status of Administrative Staff					
	Primary education	High School	Associate Degree	License	Y.L. and Ph.
Number of People			3	2	

Length of Service of Administrative Staff

Length of Service of Administrative Staff						
	1 - 3 Years	4 - 6 Years	7 - 10 Years	11 - 15 Years	16 - 20 Years	21 - Above
Number of People				1	1	3

Distribution of Administrative Staff by Age

Distribution of Administrative Staff by Age						
	Age 21-25	26-30 Years	31-35 Years	36-40 Years	41-50 Years	51- Above
Number of People				2		3

Permanent Workers

POSITION	TOTAL
Janitor (Permanent Worker)	1

5. Services Provided

Our Conservatory organized concerts and similar activities in and outside the province in 2024.

Year 2024 Events:

Name of Activity	Location	History
Sivrice Prison Concert	Sivrice	3.05.2024
Turkish Folk Music Ensemble Concert	AKM	31.05.2024
Euphrates-Munzur Meeting THM	Munzur Univ.	4.06.2024
Inter-University Cooperation Project (THM)	AKM	7.06.2024
National Reforestation Day Event	Harput	11.11.2024
Harput Music Concert	AKM	17.12.2024

Number of Departments/Divisions/Programs

Academic Unit Name	I. Teaching Department Department / Program Names (Active)	Secondary EducationDepartment/Divi sion/Program Names (Active)
STATE CONSERVATORY	1- Turkish Music (Basic Sciences) TSM Department THM Department	

2024 Undergraduate Ösys Quotas and Registrations

Faculty/School	Program Name	Öss Quota	Special Talent Examination Result Placed	Number of Students Enrolled (Normal Placement + Additional Placement)	Occupancy Rate
School of State Conservatory	Turkish Music Program	-	30	25	%83

Number of Graduated (Undergraduate) Students

Faculty/School	Program	Mr.	Ms.	Total
State Conservatory	Basic Sciences Turkish Music			421

Number of First Cycle Students (Undergraduate)

State Conservatory	Basic Sciences / Turkish Music	Class 1		Grade 2		Grade 3		Grade 4		General Total
		Ms.	Mr.	Ms.	Mr.	Ms.	Mr.	Ms.	Mr.	

		9	16	14	12	6	16	20	21	114
TOTAL		25		26		22		41		

6. Management and Internal Control System

In our Conservatory, decision-making processes such as appointments, purchases, tenders, authority and responsibility structure, financial management, pre-expenditure control system decisions are made within the framework of relevant laws and regulations.

II PURPOSE and OBJECTIVES

Providing new instrument study rooms within the scope of our school's education and training activities within the activity period. In addition, the activities planned for the next period are listed below:

A. Key Policies and Priorities

- 1- To work on raising the standards of education and training
- 2- To continue domestic and international activities
- 3- Creating the necessary staff
- 4- To carry out the work of study rooms and studios where there is a shortage.

B. Goals and Objectives of the Administration in the Strategic Plan

Strategic Objectives	Strategic Objectives
Strategic Objective 1: Improving Education Quality	Objective-1: To increase the number of available faculty members.
	Goal-2: To increase and improve the physical areas that are insufficient for the conduct of education and training.
	Objective-3: To realize the recruitment of physical space and academic staff for the opened Department of Folk Dances.
Strategic Objective 2: To improve the quality of scientific research and publications	Target-1: To continue our domestic and international concert activities.

III INFORMATION AND EVALUATIONS ON OPERATIONS

A- Financial Information

1. Budget Implementation Results

Budget Line	Allowance Received	Allowance Used	Available Allowance	Advance Carried Forward Total Appropriation	Amount Needed
62.239.756.2572.426.51.02.01.01	₺7.991.711,04	₺7.991.711,04	₺0,00	₺7.991.711,04	₺0,00
62.239.756.2572.426.51.02.01.02	₺1.012.756,87	₺1.012.756,87	₺0,00	₺1.012.756,87	₺0,00
62.239.756.2572.426.51.02.02.01	₺900.047,51	₺900.047,51	₺0,00	₺900.047,51	₺0,00
62.239.756.2572.426.51.02.02.02	₺203.381,43	₺203.381,43	₺0,00	₺203.381,43	₺0,00
62.239.756.2572.426.51.02.03.02	₺4.993,98	₺4.993,98	₺0,00	₺4.993,98	₺0,00
62.239.756.2572.426.51.02.03.05	₺0,00	₺0,00	₺0,00	₺0,00	₺0,00
62.239.756.2572.426.51.02.03.07	₺7.200,00	₺7.200,00	₺0,00	₺7.200,00	₺0,00
62.239.756.2572.426.51.02.03.08	₺16.641,00	₺16.641,00	₺0,00	₺16.641,00	₺0,00

2. Explanations on Basic Financial Statements

✓ **4,993.98.-** TL **4,993.98** was allocated in the item Consumable Goods and Materials

Purchases **(03.2)**

TL **4,993.98** was spent.

✓ No expenditure was made in the Service Purchases **(03.5)** item.

✓ In the Expenditures for Purchase, Maintenance and Repair of Property, Plant and Equipment **(03.7)** item, **7,200.00.-**TL of the appropriation of **7,200.00.-**TL was spent.

✓ In the item Real Estate Property Maintenance and Repair Expenses **(03.8)**, **16,641.00.-** TL **,641.00.-** of the 16,641.00.- TL appropriation was spent.

IV. EVALUATION OF CORPORATE CAPABILITY and CAPACITY

A.

1. Having an academic staff with theoretical and practical knowledge and experience
2. Having a library and internet facilities
3. The fact that we have a wide musical infrastructure in our region.
4. Having sufficient and high quality instruments for education and training.

5. Gaining the opportunity to become a teacher in the Ministry of National Education with the granting of formation rights.

B Weaknesses

1. Insufficient number of classrooms and study halls used in education
2. A conservatory building that makes an ideal art education and performance impossible in terms of construction quality and sound insulation The fact that our building, which is considered one of the most important elements of our education system, is not suitable for art education causes problems.
3. Limitations in finding a job in the field and problems experienced in staff allocations.
4. The fact that new positions have not been opened in state-affiliated art institutions for a long time is perceived as a threat due to the problems experienced in the Cultural Policies of our country and the problems experienced in allocating new positions to art institutions.
5. Lack of protection of high level artworks and artists due to the increasing cultural degeneration in our society It is perceived as one of the most important threats due to the difficulty in reaching quality artworks to our society through visual and written media and the misunderstanding of the concept of artist in our society.
6. The lack of quality programs on Turkish Art and Turkish Folk Music in most of the private radios and televisions, which are increasing in number day by day, and the lack of cultural content programs prepared through audio-visual media in accordance with broadcasting policies.

C. Evaluation

1. The fact that Turkey has musical documents that have not yet been recovered from its archives
2. Under the leadership of our Conservatory; to continue the work of recording and notation of "Harput Music" permanently due to the wide musical culture of our region.

V. RECOMMENDATIONS AND MEASURES

- Carrying out the necessary work for the Folk Dances Department to start education and training
- The financial difficulties that exist in all universities cause many planned activities not to be realized. It is a fact that participating in all kinds of cultural, artistic and scientific activities at national and international level will provide our university with very important gains in the field of promotion and representation. For this reason, to search for resources that will eliminate financial difficulties for such activities. To encourage the use of the resources available at our university for this purpose.
- While planning folk dances and new departments to be opened, to investigate the possibilities of providing the contributions of our University and businessmen by considering our building problems.

[1] DEVLET KONSERVATUVARI MÜDÜRLÜĞÜ

Harcama yetkilisi olarak görev ve yetkilerim çerçevesinde;

Harcama birimimizce gerçekleştirilen iş ve işlemlerin idarenin amaç ve hedeflerine, iyi malî yönetim ilkelerine, kontrol düzenlemelerine ve mevzuata uygun bir şekilde gerçekleştirildiğini, birimimize bütçe ile tahsis edilmiş kaynakların planlanmış amaçlar doğrultusunda etkili, ekonomik ve verimli bir şekilde kullanıldığını, birimimizde iç kontrol sisteminin yeterli ve makul güvenceyi sağladığını bildiririm.

Bu güvence, harcama yetkilisi olarak sahip olduğum bilgi ve değerlendirmeler, yönetim bilgi sistemleri, iç kontrol sistemi değerlendirme raporları, izleme ve değerlendirme raporları ile denetim raporlarına dayanmaktadır.^[2]

Bu raporda yer alan bilgilerin güvenilir, tam ve doğru olduğunu beyan ederim.^[3]

Fırat Üniversitesi Devlet Konservatuarı Müdürlüğü 17.01.2025

Harcama Yetkilisi



Doç.Dr. Metin ÇAĞLAR
Müdür

^[1] İlgili harcama biriminin adı yazılmalıdır.

^[2] Yıl içerisinde harcama yetkilisi değişmişse “benden önceki harcama yetkilisi/yetkililerinden almış olduğum bilgiler” ibaresi de eklenir.

^[3] Harcama yetkilisinin herhangi bir çekincesi varsa bunlar liste olarak bu beyana eklenir ve beyanın bu çekincelerle birlikte dikkate alınması gerektiği belirtilir